

1 **House District 66A Republican Party Constitution**

2 Preamble

3 We, the Republicans of Minnesota House District 66A (HD66A), have designed this constitution to set
4 forth our customs and practices and to institute regular procedures for the orderly and efficient conduct
5 of our activities.

6 Article 1 Name, Objectives and Membership

7 Section 1: Name

8 The name of this organization is the House District 66A Republican Party. It is a Basic Political
9 Organizational Unit (BPOU) as defined under the Constitution of the Republican Party of Minnesota
10 (RPM).

11 Section 2: Objectives

12 The objectives of this organization shall be to elect Republican endorsed candidates to office and
13 promote the Republican philosophy and platform.

14 Section 3: Membership

15 Membership in this organization is open to all U.S. citizens residing in House District 66A who support
16 the objectives of the Republican Party and who abide by the provisions of the Constitutions and Bylaws
17 of HD66A, the MN 4th Congressional District Republican Party, and the RPM. Payment of dues shall not
18 be required as a condition of membership.

19 Article 2 Organization

20 Section 1: Precinct Organization

21 A. Each precinct shall have at least one precinct chair, and such other officers with roles and duties as
22 provided for in the HD66A bylaws, elected at the precinct caucuses for two-year terms.

23 B. Precinct meetings, events, activities, or special caucuses may be organized, called or otherwise
24 conducted by that precinct's officers, or by the BPOU executive committee, or by the BPOU chair.

25 Section 2: BPOU Organization

26 A. HD66A shall be organized with a full committee and an executive committee.

27 B. The full committee shall retain the overall responsibility for the management and conduction of
28 HD66A business, and for working toward HD66A objectives. Full committee meeting business shall
29 include all actions necessary and proper for the conduction of HD66A business. The full committee may
30 fulfill its responsibilities through delegation or assignment of specific or general duties and authorities to
31 the executive committee, standing committees, ad hoc committees, BPOU officers, or others, at its

32 discretion. Delegation may include granting of provisional authority to act or to authorize expenditures,
33 subject to ranges or limitations at its discretion.

34 1. Voting members of the full committee shall consist of: Precinct Chairs, BPOU officers, HD66A state
35 representative and SD66 state senator, if Republican, and any Republican state constitutional officer
36 residing in HD66A

37 2. Full committee meetings may be called by the HD66A chair, the HD66A executive committee, and/or
38 in accordance with a regular meeting schedule as may be adopted by the full committee. A quorum of
39 20% of the total roster of full committee members is required to conduct business

40 C. The executive committee shall have charge of the administration of HD66A operations in all matters
41 not specifically charged to the full committee or other bodies in accordance with the HD66A constitution
42 and bylaws, subject to the direction of the full committee. Executive committee meeting business shall
43 include all actions necessary and proper for the overall organization and administration of HD66A
44 affairs, including those duties residing in BPOU officers and other executive committee members as
45 defined in the bylaws. The executive committee may fulfill its responsibilities through delegation or
46 assignment of specific or general duties and authorities to standing committees, ad hoc committees,
47 BPOU officers, or others, including the granting of provisional authority, at its discretion.

48 1. Voting members of the executive committee shall consist of: BPOU officers.

49 a. Executive committee meetings may be called by the HD66A chair, the HD66A executive committee,
50 and/or in accordance with a regular meeting schedule as may be adopted by the executive committee.

51 b. A quorum of 35% of the total roster of executive committee members is required to conduct
52 business.. BPOU officers shall consist of a chair and such other officers with roles and duties as provided
53 for in the HD66A bylaws, elected at the BPOU conventions in odd-numbered years for two-year terms.

54 c. Redistricting associated with the U.S. Census reapportionment process may result in terms of less
55 than two years, subject to rules provided by the RPM.

56 Article 3 General Provisions

57 Section 1: Applicability

58 A. The general provisions in the sections of this Article shall apply to all HD66A units and entities,
59 unless otherwise provided for in the HD66A Constitution or bylaws.

60 Section 2: Committee and Membership Rosters

61 A. The membership roster of each officers group, committee, and subcommittee at all levels
62 within the BPOU shall be established at its formation.

63 B. Rosters shall be fixed in number; that is, the vacating of a committee seat or membership by
64 any individual member shall not reduce the total number of seats or reduce the roster count.

65 Section 3: Meetings

66 A. Meetings of all HD66A units and entities shall be governed by the precedence of rules as
67 delineated in the bylaws.

68 B. Meetings may be conducted as in-person meetings, or as conference calls, or as live
69 interactive video or webinar sessions, or via synchronous electronic communication channels, or as a
70 combination thereof, at the discretion of the particular meeting body.

71 C. At least 35% of the roster or five, whichever is fewer, must be present to establish a meeting
72 quorum to conduct business, with presence established as appropriate to the nature of the meeting
73 forum, (e.g., physical meeting, conference call, etc.).

74 D. The decision rule shall be approval by majority of those present.

75 Section 4: Vacancies

76 A. The date of occurrence of a vacancy of any office or elected or appointed role shall be
77 determined by the date of receipt by the Chair or Deputy Chair of the written resignation by the affected
78 officer; or in the case of vacancy due to ending residency within HD66A, incapacitation, death, or
79 removal from office, date of vacancy will be the date that verification of such condition is received by
80 the Chair or Deputy Chair.

81 B. Unless otherwise provided for by the HD66A, CD4, or RPM constitution or bylaws, the chair,
82 or co-chairs of the body in which a vacancy has occurred may appoint an interim replacement to the
83 vacated seat. An individual must be able to fulfill the duties and responsibilities of the vacated seat,
84 including any skills or experiences listed in the job descriptions in the bylaws, in order to be considered
85 for an interim replacement appointment. An appointed interim replacement shall fulfill the remaining
86 portion of the term vacated or serve until a permanent replacement is selected and seated according to
87 the provisions of applicable charters, constitutions or bylaws

88 .1. Precinct officer permanent replacements may be elected by majority vote of the remaining
89 precinct officers in the affected precinct.

90 2. BPOU officer permanent replacements may be elected at a full committee meeting via special
91 election, provided all applicable provisions regarding sufficient meeting notice, search committee
92 interviews, etc., are met.

93 3. Vacated BPOU, CD/State, and State Central Committee Delegate or Alternate vacancies shall
94 be filled by progression among the ranked Alternates; if no Alternates remain to fill an open Delegate
95 seat, a permanent replacement may be elected at a full committee meeting or specially called precinct
96 caucus, as appropriate, via special election, provided all applicable provisions regarding sufficient
97 meeting notice, search committee qualifying interviews, etc., are met. Unless made a condition of
98 interim appointment, an appointed replacement may nominate himself or herself for consideration for
99 permanent replacement. In the event a seat is vacated by a chair, except BPOU chair, an interim

100 replacement may be appointed by the chair of the next higher or more inclusive body of which the
101 affected body is a part.

102 Article 4 Precinct Caucuses

103 Section 1: Convening of Precinct Caucuses

104 A. The official precinct caucuses shall be called and conducted as provided for by the laws of
105 the State of Minnesota, and pursuant to the rules set forth by the RPM.

106 Section 2: Delegates to the HD66A Convention

107 A. Each precinct caucus shall elect a number of HD66A delegates and alternates as
108 determined by the RPM, according to the basis selected by the HD66A executive committee
109 from among the basis options provided by the RPM.

110 B. BPOU delegates and alternates shall be elected to two-year terms.

111 Article 5 Conventions

112 Section 1: Time and Purpose:

113 A. Conventions shall be held, at the call of the State Republican Executive Committee,
114 the Republican State Central Committee, the appropriate Congressional District
115 Committees, or the House District 66A Executive Committee for the purpose of
116 electing delegates and alternates to the State and Congressional District
117 Conventions, electing delegates and alternates to the State Central Committee and
118 for other necessary and proper purposes. Notices shall be sent by mail or
119 electronically at least ten (10) days prior to the date of the convention. Special
120 conventions may be called by the same committees and held at such times and for
121 such purposes as the committee calling the convention may determine.

122 Section 2: Delegates and Alternates:

123 A. Eligible voters at the House District 66A Convention shall be delegates and seated alternates
124 elected at the last precinct caucuses and those so entitled by the State Republican Constitution and the
125 Fourth Congressional District Constitution.

126 B. If any duly elected delegate to the convention is absent, then a duly elected alternate from
127 that precinct elected at the precinct caucus held in accordance with the laws of the State of Minnesota
128 shall be seated in his or her stead. The order of seating shall be by order of vote given at the precinct
129 caucus with the alternate receiving the most votes being seated first. At the House District 66A
130 Convention there shall be no cross seating of delegates and alternates between precincts. If no duly
131 elected delegates or alternates are present, there shall be no representative for that precinct.

132 C. If a precinct can no longer fill their allotted delegate seats from the elected delegates and
133 alternates, the House District 66A Chair and deputy Chair may, with the approval of the Full Committee,
134 call a special caucus, in the manner prescribed by statute for biannual precinct caucuses, for the sole
135 purpose of filling such vacancies in the precinct as exist at the time of the call.

136 Section 3: Pre-Convention Committees:

137 A. Prior to each convention, the HD 66A Executive Committee shall establish rules, credentials,
138 and arrangements committees, and any other such committees as may be deemed necessary including
139 search, nominations, and constitution committees.

140 B. Membership of each committee shall include at least three (3) delegates or alternates to the
141 HD 66A Convention and may include others who are not delegates or alternates. The HD66A Chair shall
142 appoint the chair of each committee.

143 Section 4: Presiding Officer: The presiding officer of the House District 66A Convention may be
144 the Chair or Deputy Chair or the Chair may appoint another person to serve in their stead.

145 Section 5: Business:

146 A House District 66A Convention may adopt a platform, pass resolutions, and transact other
147 business as may properly come before it. A convention may also endorse a candidate for the office of
148 state representative.

149 Section 6: Delegates and Alternates to State and Congressional District Conventions:

150 Delegates and alternates to the state and congressional conventions allocated to House District
151 66A shall be elected at the House District Convention held in even numbered years. The number of
152 alternates elected may be up to twice the number of delegates allocated. Alternates elected shall be
153 seated in the order of their election with the alternate receiving the most votes being seated first..

154 Section 7: Election of State Central Delegates and Alternates:

155 The allotted number of delegates and alternates shall be determined by the Fourth District and
156 RPM, and such delegates and alternates shall be elected at conventions held in odd numbered years.

157 Section 8: Endorsing Convention:

158 When it is desired to endorse candidates for public office, a convention may be called pursuant
159 to the State Constitution and the Fourth Congressional District Constitution. Only those delegates and
160 alternates residing in the geographical area of the office for which the endorsing convention was called
161 shall receive the call. Any candidate for public office may be granted pre-primary endorsement by the
162 authorized convention if he or she receives 60% of the voting strength of the convention as established
163 by the last report of the credentials committee preceding such vote. If the public office sought is legally
164 partisan, then the candidate, prior to being considered for pre-primary endorsement, must agree to
165 seek the office as a Republican if he or she receives the endorsement, and to abide by HD66A policies

166 and procedures as proposed by the Rules Committee and approved by the convention. When more than
167 one such candidate is nominated for endorsement, none of them shall be voted on separately.

168 Article 6 Amendments to the Constitution

169 This Constitution may be amended at a HD66A Convention by vote of the majority of the
170 delegates and seated alternates. Any proposal for amendment shall be submitted in writing to the
171 Constitution Committee before it shall be voted on by the convention.

172 Article 7 Bylaws

173 The House District 66A full committee is authorized and empowered to adopt bylaws that are
174 not inconsistent with this Constitution. Proposed bylaws or amendments to the bylaws shall be
175 submitted in writing and adopted by a majority of the membership in attendance. Copies of all proposed
176 by-laws and amendments shall be mailed or emailed to all committee members not less than ten (10)
177 days prior to the full committee meeting that said bylaws or amendments are to be voted upon. The
178 intent of the bylaws is to provide documentation of relatively more specific BPOU particulars, and/or
179 those for which a higher degree of flexibility is desired – e.g., specific job descriptions or committee
180 memberships – because of the lower threshold for amending bylaws than for amending the
181 constitution, (full committee vote for bylaws vs. an annual convention vote for the constitution).

182 Article 8 Discipline

183 Section 1: Removal Any officer of the District at any level may be removed from office for cause
184 by action of the full committee in accordance with this article. Action may be taken by a two-
185 thirds affirmative vote of the full committee members present at any time during the meeting
186 held to consider the charges. Voting must be by written ballot openly counted by at least 2
187 impartial tellers. Notice of the meeting shall include notice that the removal of the officer will be
188 considered.

189 Section 2: Procedure The officer must have received written notice of the proposed action and a
190 detailed, written statement of charges against him or her and the expected evidence thereof at
191 least 10 days before the meeting at which the matter is to be considered. The documents must
192 be mailed by certified first-class United States Mail with return receipt requested. The officer
193 must be allowed to respond to the charges in writing and/or in person at the full committee
194 meeting prior to the vote to remove